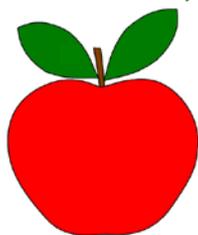


St Patrick School Parent Advisory Committee

September 21, 2017



Meeting Time and Date:	7:00 pm Thursday September 21, 2017
Meeting Place:	St. Patrick School
Attendees:	Heather Zarski, Shannon Bird, Jennifer Bullock, Erica Lucas, Cathy Gilbert, Michelle Nantias, Bob Charchun, Teri Hagen, Linette Enzenauer, Janelle Evenson, Lisa Menzel, Monike Larsen, Heather Parker, Christine Lemko, Amanda Bendfeld, Mark McNary, Natalie Mills, Shelley Charchun and Laura Agrey
Minutes kept by:	Shannon Bird
Opening Prayer:	Bob Charchun
Review & Approval of Minutes from last meeting	Heather Zarski reviewed the minutes from the last meeting. Linette Enzenauer made a motion to approve the minutes from the last PAC meeting. The motion was seconded by Jennifer Bullock and all were in favour.
Correspondence:	None received
Additions to Agenda:	Playground drainage, lunch & recess swapping & safety on the playground.
Election of Officers:	Heather Zarski – Incoming President Amanda Bendfeld – Incoming Treasurer Linette Enzenauer – Incoming Secretary Heather Parker – Incoming Vice President Thank you to all those who volunteered for our parent council and to past position holders as well.
REPORTS	
President's Report	A review of the past report was provided in a handout and discussed.
Principal's Report	<p>As new principal of St. Patrick's school, Bob Charchun gave an introduction to the attendees as well as his philosophy as principal moving forward. He is looking forward to building relationships with the children and parents of our school.</p> <p>Currently our school has 18 homerooms filled with 440 students. Our school also has an art room and flex room available to the staff and students. All programs and resources available to the students were reviewed as well.</p> <p>School Fees are posted on the website and are current for this school year. Any additional fees will be requested based on the need such as school field trips.</p> <p>Our Division theme for this school year is "Challenge Accepted" and each month each class will receive a new challenge as well – this month's challenge to staff, students and the community is attending mass.</p> <p>Michelle Nantias provided an update on the Classroom Improvement Fund available to the school in the amount of \$11,000.</p> <p>Part A: Money was provided to put towards collaboration.</p> <p>Part B: Money was provided to put towards the students. More information will follow as the plans are finalized but the students will be provided 3 mobile tinker labs which would encourage creativity, critical thinking, and compliment the current curriculum. Carts would be filled with materials and activities in areas such as science, art and technology.</p>

	Raised garden beds were also discussed and will be reviewed again in the spring.
Treasurer's Report	<p>Heather reviewed the 2016-2017 report. Balance carries forward from the report of \$23,832.29. With a large balance we will add an agenda item for the next meeting to explore how we may spend/donate part of the funds.</p> <p>Discussed signing authority and will add the following to the bank account: Natalie Mills: Jennifer Bullock made a motion, seconded by Heather Parker, and all in favour and carried. Heather Parker: Amanda Bendfeld made a motion, seconded by Natalie Mills, and all in favour and carried. Heather Zarski: Mark McNary made a motion, seconded by Jennifer Bullock, and all in favour and carried.</p> <p>Members who are no longer part of parent council will be removed. Heather will contact the bank to inquire as to how many members can be listed on the account.</p>
STANDING ITEMS	
Hot Lunch	<ol style="list-style-type: none"> 1. Natalie Mills brought forward hot dog days and tasty treat days as topics of discussion. The division has adopted a Nutrition Policy and discussions were had for the tasty treat day as to whether or not it should be provided for this school year. It was put forward that we would look into how much money tasty treat day made in the past and carry forward discussions into the next meeting. Natalie Mills will follow-up with information on tasty treat days for next meeting. 2. There were also discussions about who would hand out the hot lunch once the carts are organized. It was decided that the carts will be delivered to the classrooms and the teachers will hand out the food once they are ready. 3. A Facebook page was created for the hot lunch program on the St Pats Parent Council website. Volunteers are always welcome! 4. PayPal fees: discussions around the online ordering fees were presented. Currently, \$0.30 is added per child to every order to parents to partially cover the PayPal fees of \$0.50. Mark McNary made a motion to increase the transaction fee to \$0.50 per child per order to fully cover the PayPal costs. Jennifer Bullock seconded the motion, all in favour and carried. Natalie Mills to provide information to past hot lunch subscribers on rates and to notify of the change.
Yearbook	Lauren Hoyme was unable to attend but will be our yearbook coordinator again this year. Suggestions were to have pictures put on a USB from each teacher and provided at the end of the year. Bob will run this idea by the teachers at the next staff meeting and report back at the next parent council meeting.
Breakfast Program	Donations continue to come in and are always welcome in the form of monetary funds, gift cards or actual food donations. This year the Grade 3's are volunteering to provide this service to the school.
Facebook	No updates
Memorial	Discussions to purchase horse-themed books for the library in memory of a past student. Linette will discuss this with Mrs. Dueck as to what books may be suggested for the age group at the school.
Playground Update & Fundraising Initiative	Fundraising ideas were discussed. The school would like to host the successful tournament of books again this year. Bob Charchun and Michelle Nantias will consult with the staff to see what other items they made need donations provided to. Table discussion until next meeting.
NEW BUSINESS	
Meetings Dates	<p>Parent Council is normally the third Thursday of each month. However, in February and May, the meetings will occur the following week due to holidays.</p> <p>October 19th, 2017 November 16th, 2017 No meeting in December January 18th, 2018</p>

	February 22nd, 2018 March 15 th , 2018 April 19 th , 2018 May 24th, 2018 June 21 st , 2018 (final meeting for 2017/2018 school year)
Playground Drainage	Currently we are still experiencing larger amounts of mud and rain puddles due to the drainage issues in the playground area. These continue to be brought forward to the division. It is encouraged for children to wear appropriate footwear especially during these rainy weeks we have had.
Lunch & Recess Swapping	A discussion was had regarding reverse recess i.e recess first, then lunch afterwards. Bob Charchun and Michelle Nantias will consult the teachers and whether or not the majority of the kids would benefit from a change.
Playground Safety	A parent brought forward a concern about the playground as there was a piece of equipment that was broken. We had a discussion about the division and maintenance requests and that in the future this would be the route to address any playground safety concerns.
OLMP Representative	Lisa Menzel will be our new OLMP representative acting as a liaison between St. Patrick School and Our Lady of Mount Pleasant (OLMP) school.
Next Meeting	October 19, 2017
INFORMATION	
Adjournment	Meeting was adjourned at 8:09pm.

2016-2017 St Pat's Parent Advisory Council Annual Report

June 15, 2017

Our Parent Advisory Council (PAC) school year continued to be active within our school. The attendance of parents at our meetings fluctuated between 3-12. Several more parents supported the activities of PAC but were not able to make the meetings. Our PAC continued with some activities of previous years, and supported some new ventures. It has been an exciting time at St Pat's School and the positive changes to the school environment have continued. As St Pat's will see some major changes in the upcoming year, PAC is confident and ready to be there to support the students, staff and the entire school community.

- All financial reporting was completed at our AGM in September and submitted to Alberta Registries for continuation of our Registered Society status.
- PAC was in a very healthy financial situation after the completion of the playground project. No major fundraising projects were needed to support any of the activities of the 2016-1027 school year.
- We continued to hear the frustration from parents over the fall and the spring regarding the drainage of standing water in our playground. Administration addressed this concern to the best of their ability, but we heard and lived the frustration throughout the year.
- Our PAC Facebook page continues to be an avenue where information can be shared with parents about the activities of PAC. Feedback was also given that parents really enjoy the weekly Smore update that is sent out by the school every week.
- Christmas is a busy time for PAC, with the committee members supporting several activities in the school.
 - A Christmas giving tree was set up at the front of the school to collect donations for the Open Door in Camrose.
 - Parents once again baked and baked and baked sugar cookies for all the students to decorate and enjoy on the last day of school prior to Christmas vacation.
 - A silver collection was held at the Christmas concerts with proceeds being donated to the breakfast program at the school.
- PAC supported the school in the March Madness Battle of the books. 48 books were purchased for the library. The students enjoyed the battle and the school was able to live stream and interview with the author of the winning book.
- Many ideas were discussed about how to spend the remaining funds from the playground fundraiser. Ideas were tabled until next school year as there will be a new executive and with the grade level changes occurring, needs may change.
- PAC was successful in coordinating another track meet concession. Track was held at the Camrose Composite high school so adjustments needed to be made to accommodate these changes. This year parents offered homemade fruit cups as a healthy option. This was a successful venture at helping students fuel their bodies for activities!
- The music program at the schools continues to grow and PAC purchased a set of new chimes for the school. These will be easy to use for students and sound lovely.

It has been my pleasure to be your chairperson for the last 2.5 years and to have the opportunity to work with an amazing group of dedicated parents and administrators. As my child moves on from St Pats this year, I know PAC and St Pat's will be in great hands. These hands will work together to create many amazing things.

Respectfully submitted,
Tracey Burnett