



March 19, 2018

Re: Camrose busing to St. Patrick and Our Lady of Mount Pleasant Catholic Schools

Elk Island Catholic Schools endeavors to provide safe and caring transportation services in a fiscally responsible fashion. In an effort to work cooperatively with neighboring school divisions and respect our fiscal duty, we are pleased to announce that students currently accessing yellow bus services with Hays Transportation Ltd. and/or Southland Transportation Ltd. will be provided transportation by the Battle River School Division commencing September 4th 2018.

The pertinent student information has been forwarded to Battle River for bus assignment. Please review the details below and make note of the process to be followed starting the 2018-2019 school year.

1. All busing requests will be processed through your child's Elk Island Catholic Schools (EICS) PowerSchool account. The EICS transportation department will assess fees, if applicable, invoice, and forward processed requests to Battle River.
2. Bus passes will be assigned to all urban riders (within Camrose) by Battle River.
3. Bus passes, which include the stop location, pick up and drop off times, can be picked up at the Battle River School Division Transportation Office located at 6211-48 Avenue starting the third week in August.
4. Students residing in rural Camrose will receive a phone call from the bus operator with all relevant information prior to school start up. No bus pass is required.
5. In the event of a late bus, cancellation or emergency, Battle River will use an automated call out system to contact parents and will also update their website at www.brsd.ab.ca.
6. Questions or concerns regarding a bus route or operator may be directed to the Battle River Transportation Office during regular office hours by calling 780-672-6131, Option 1. After hours, **to be used for emergencies only**: 1-844-773-2773.

We look forward to this joint venture with the Battle River School Division and are confident that this transition will be seamless and beneficial to all involved.

Kind regards,

Lynne M Lambert
Director of Transportation Services

cc: Imogene Walsh Assistant Superintendent – Business, Battle River School Division #31
Brenda Johnson Director of Transportation, Battle River School Division #31
Ryan Stierman Secretary-Treasurer, Elk Island Catholic Schools